

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 6pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

CD	City Director
PLACE	Place
PEOPLE	People
NHDS	Neighbourhoods
BC	Business Change
HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Estella Tincknell (Lab) – Deputy Mayor (with special responsibility for Democracy, Culture, Policy, Strategy & Communications, International)
- Cllr Mark Bradshaw (Lab) – Cabinet Member for Transport
- Cllr Clare Champion-Smith (Lib Dem) – Cabinet Member for People
- Cllr Craig Cheney (Lab) – Cabinet Member for Finance, Governance and Performance
- Cllr Fi Hance (Green) – Cabinet Member for City Health and Wellbeing
- Cllr Marg Hickman (Lab) – Cabinet Member for Neighbourhoods
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Place
- Cllr Paul Smith (Lab) – Cabinet Member for Homes

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
PLE 11.15-16	Lucia Dorrington lucia.dorrington@bristol.gov.uk	Adult Social Care Community Support Services Commissioning To approve the introduction of a new commissioning model for Community Support Services Open	Mayor – at Health and Wellbeing Board 10 Aug 2016	Councillor Clare Campion-Smith	People Scrutiny Commission / None envisaged
PLE 02.16-17	Leon Goddard leon.goddard@bristol.gov.uk	Commissioning of Out of Hours Home Care Services Seek approval to re-commission the Out of Hours Home Care Service (Out of Hours relate to services delivered between 22.00 – 07.00 every day) Open	Mayor – at Health and Wellbeing Board 10 Aug 2016	Councillor Clare Campion-Smith	People Scrutiny Commission / None envisaged
PLA 07.16-17	Nick Harris nick.harris@bristol.gov.uk	Facilities Management Futures - Print and Mail Services Facilities Management Alternate Service Delivery Model Open	Mayor – at Cabinet 11 Aug 2016	Councillor Helen Holland	Place Scrutiny Commission / none envisaged

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Di Robinson di.robinson@bristol.gov.uk	Voluntary and Community Sector (VCS) Grants Prospectus To approve the strategic cross council funding model, called the Voluntary and Community Sector (VCS) Grants Prospectus, for publication as Bristol City's Council's guiding document for voluntary & community sector grant investment from 2017 to 2021 Open	Mayor – at Cabinet 11 Aug 2016	Councillor Margaret Hickman	Neighbourhood Scrutiny Commission - Actively engaged with development work
NHDS 01.16-17	Netta Meadows netta.meadows@bristol.gov.uk	Proposals for Future Waste Collection, Street Cleansing and Winter Maintenance Service The report will make recommendations regarding the future service. Part exempt 3	Mayor – at Cabinet 11 Aug 2016	Councillor Margaret Hickman	Neighbourhoods Scrutiny Commission / TBC
NHDS 02.16-17	Netta Meadows netta.meadows@bristol.gov.uk	Adoption of Bristol Waste Company Business Plan (The consideration of this report will depend on the decision in respect of NHDS 01.16-17 above) To consider the recommendations of the Shareholder Group as to the adoption of the	Mayor – at Cabinet 11 Aug 2016	Councillor Margaret Hickman, Councillor Margaret Hickman	Neighbourhoods Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		<p>Business Plan of the Bristol Waste Company</p> <p>NOTE The approval of Business Plans of the Councils wholly owned companies is a reserved decision of the Shareholder and in taking this decision at the Cabinet meeting the Mayor will be exercising responsibility on behalf of the Council as corporate shareholder of the companies which the council wholly own.</p> <p>Part exempt 3</p>			
PLA 05.16-17	Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	<p>West of England Draft Joint Spatial Plan Recommendation to approve the draft Plan</p> <p>Open</p>	Mayor – at Cabinet 6 Sep 2016	Councillor Helen Holland	Place Scrutiny Commission / None envisaged
PLA 01.16-17	Jody Lockyer jody.lockyer@bristol.gov.uk	<p>Change to 2013 Solar PV Framework to allow wider investments in renewables To allow the capital for the solar PV programme, as agreed at Oct 2013 Cabinet, to be invested in viable projects in other renewable energy technologies and energy storage, to maximize the value of this capital.</p>	Mayor – at Cabinet 6 Sep 2016	Councillor Helen Holland	Place Scrutiny Commission

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		Open			
NHDS 04.16-17	Gillian Douglas gillian.douglas@bristol.gov.uk	Replacement of the Cremators at Canford Crematorium The proposal is to replace the 4 cremators at Canford (installed in 1989) with 2 new cremators. Open	Mayor – at Cabinet 6 Sep 2016	Councillor Margaret Hickman	Neighbourhoods Scrutiny Commission None envisaged
NHDS 03.16-17	Hywel Caddy Hywel.Caddy@bristol.gov.uk, Ruth Quantock Ruth.Quantock@bristol.gov.uk	Extension of advice funding agreements Approval for the extension of nine funding agreements to VCS advice providers. The total funding is £752,681 and is derived from the Community Investment Budget and Public Health. Open	Mayor – at Cabinet 6 Sep 2016	Councillor Margaret Hickman	Neighbourhoods Scrutiny Commission None envisaged
PLE 03.16-17	Hilary Brooks hilary.brooks@bristol.gov.uk	Regionalisation of Adoption Service Decision to initiate discussions to regionalise adoption services and note recommendation of the Adoption West Steering Group Open	Mayor – at Cabinet 6 Sep 2016	Councillor Clare Campion-Smith	People Scrutiny Commission None envisaged

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-	Julie Oldale julie.oldale@bristol.gov.uk	Quarter 1 Financial report 2016/17 (Non-key decision) To provide a progress report on the Council's overall financial performance against revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016 Open	Mayor – at Cabinet 6 Sep 2016	Councillor Craig Cheney	Business Change & Resources Scrutiny Commission
PLA 04.16-17	Julie Witham julie.witham@bristol.gov.uk	Temple Quarter Spatial Framework To formally adopt the Temple Quarter Spatial Framework as a material consideration for use in determining planning applications in the area. Open	Mayor – at Cabinet 4 Oct 2016	Councillor Helen Holland	Place Scrutiny Commission / none envisaged
-	Paul Arrigoni paul.arrigoni@bristol.gov.uk	Change Board 6 monthly monitoring report (Non-key decision) This report is a scheduled update on progress to date with the single change programme Open	Mayor – at Cabinet 4 Oct 2016	Councillor Craig Cheney	Business Change & Resources Scrutiny Commission

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-	Julie Oldale julie.oldale@bristol.gov.uk	Quarter 2 Financial Report (Non-key decision) To provide a progress report on the Council's overall financial performance against revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016 Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change & Resources Scrutiny Commission
-	Julie Oldale julie.oldale@bristol.gov.uk	Treasury Management Strategy Mid-year report 2016/17 This report meets the treasury management regulatory requirement that the Council receive a mid-year treasury review report. It also incorporates the needs of the Prudential Code to ensure adequate monitoring of the capital expenditure plans and the Council's prudential indicators (PIs). Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change Scrutiny Committee
PLA 03.14-15	Mareike Schmidt mareike.schmidt@bristol.gov.uk	ELENA programme (total value £140m) Multiple decisions pertaining to the various delivery strands within the ELENA programme have been through various Cabinets (October 2013, January 2014, July 2014 and October 2014) and scheduled	Mayor – at Cabinet 6 Dec 2016	Councillor Helen Holland	Place Scrutiny Commission / None

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		<p>for Cabinets in February 2015 and July 2015. The programme is now delivering and a final completion report is expected to come back to Cabinet in December 2016, after the programme close in June 2016 and the subsequent completion /outcome report being written over summer 2016.</p> <p>Open</p>			